

## For Exam Centres

### General Instructions for Conduct of Special On Demand Examination – for protection from Covid-19

As NIOS intends to commence the On Demand Examination in a restricted manner (50% of the available seats), it has been decided that the following guidelines shall have to be mandatorily followed by the Regional Centres (Exam Centres) / NIOS Headquarters (at Regional centre Delhi) as shown below:

#### **Learner:**

1. **Learners** must display the NIOS identity card and hall ticket and show the same while seeking entry to On Demand Exam centre.
2. While entering the learners must **wait in queue and maintain social distance**.
3. During the exam, the **seating arrangements** shall be such that **social distancing** is observed mandatorily.
4. Learners need to **wear face mask** (and/or hand gloves) in their own interest.
5. There is no restriction on **carrying of hand sanitizer**.
6. The learners must **facilitate the invigilation staff** while doing identity verification and other procedures.
7. There shall be **no water man** or facility of water for learners. Hence, they may carry a personal bottle of water.
8. **The learner is not permitted to carry any other items to the Exam centre except for the requisite material connected with exam i.e. pen pencil geometry box etc.**
9. Learners in their own interest need to reach the exam centre sufficiently advance so that they can be permitted inside exam hall well in time. NIOS shall not be liable and not shall disregard its procedure for the candidates arriving late. Nor shall any extra time be afforded to such learners.

10. At the entry of exam centre, the temperature of each learner shall be checked and in case of learner not meeting this requirement, he shall not be permitted to take examination on that day.
11. An undertaking affirming to be healthy and free from any contagious disease like Covid-19 must be submitted by the learners (sample attached with Hall ticket).
12. On completion of exam, the learners should be permitted to move out in an orderly manner – one candidate at a time.

**Examination Centre:**

13. In case any learner reporting without mask, he/she may be provided the same in the exam centre.
14. Required Hand Sanitizer may be placed in appropriate places.
15. Sanitization of the rooms must be done without fail.
16. Any other pre-requisite deemed fit to conduct the examination with safety be kept in place taking into consideration the safety and health of learners.
17. All other general instructions in place during the normal days of On Demand examination shall be strictly followed.

  
Director (Evaluation)  
निदेशक (मूल्यांकन)/Director (Evaluation)

Distribution:

1. AD (CMO) for kind information of Hon'ble Chairman, NIOS, please.
2. Director (SSS) for information please.
3. DD (Eval.) for necessary arrangement at NIOS HQ ODE Unit.
4. NIOS Regional Directors with a request to upload on regional centre website and prepare arrangements accordingly.
5. AD (ODE) for necessary arrangements.
6. SA/P for uploading on NIOS website.

**Undertaking for Special On-Demand Examination**

October – November 2020

Name of the learner : .....  
Enrollment Number : .....  
Course : ..... (Secondary / Senior Secondary)  
Date of On-Demand Exam : ...../...../2020  
Subject in which appearing : .....

I do hereby submit this undertaking that I am healthy and not suffering from any contagious disease like COVID-19 etc and willing to appear for the above examination at my own risk.

I have gone through the guidelines/instructions as mentioned on On-Demand Examination Hall ticket issued by NIOS and I do undertake to abide by same.

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Signature of the learner

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Signature of the learner